

Reset Medical

Career Opportunity: Clinical Research Data Manager

Description:

Reset Medical, a leading medical device company focused on spray cryotherapy for airway and pulmonary applications is currently seeking a Clinical Research Data Manager to provide informatics support for all clinical and translational research data.

Responsibilities:

The successful incumbent of this position will manage informatics infrastructure and reporting for all clinical trials and other research studies, in particular:

- Participate in IRB protocol creation by providing input into CRF design;
- Manage all study data including maintenance of study database, customization and form creation, manual and electronic data entry and administration of access control;
- Provide clinical and translational data reports and participate in data analysis and presentation in coordination with research team including study lead, biostatistician, Principal Investigators and Chief Science Officer;
- Maintain coordination with DCF process and data audits with utmost integrity and responsibility;
- Participate in publication of clinical trials results, conference abstracts, posters, newsletters or other media, including preparation and interpretation of data with research team, or providing assistance to PI for publication purposes;
- Perform other duties as assigned.

Additional Qualifications and Skills:

- Ability to maintain strict confidentiality;
- Ability to communicate in an efficient and effective manner, both verbally, in presentation and in writing;
- Extremely self-motivated showing great professional initiative;
- A very proactive organizer;
- Knowledge and experience with research or clinical trials databases and ability to learn new system (Labmatrix™ research database);
- Strong, passionate understanding of and commitment to customer service;
- Able to work independently and with a team;
- Highly proficient with Microsoft Office Suite (Word, Excel, Outlook, Access, PowerPoint); Knowledge of SQL a plus
- Experience with database architecture and ontologies;
- Knowledgeable about 21 CFR part 11, GCP, HIPAA.

- Experience with pathology, laboratory, life science technologies and related vocabularies.

Requirements:

- Minimum four year degree from an accredited college;
- Three to five years experience in managing clinical and translational research data;
- Experience with airway disorders and pulmonary research preferred;
- Successful track record in maintaining clinical informatics infrastructure;
- Experience with both medical and scientific communications;
- Demonstrated ability to work with multidisciplinary team.

Compensation: Commensurate with experience.

Location: Baltimore, MD

Benefits: Reset Medical, Inc. is proud to offer eligible employees a broad and highly competitive employee benefit program. This program includes the following benefits:

- Two weeks paid time off
- Health Insurance with Rx
- Employer funded Health Savings Account
- Dental Insurance with orthodontic benefit
- Vision Reimbursement
- Life Insurance
- Accident Insurance
- Access to Group Long-term Disability Insurance
- 401(k) Retirement Plan with Employer Matching contribution
- Prepaid financial planning decision support

Supervisor: Dr. Ethel Rubin, Chief Science Officer

Requirements for Employment:

- Confidentiality and Non-disclosure agreement
- Employment is contingent upon successful reference and background checks.